

BONDING REQUIREMENTS

Performance Bond required which is 5% of the estimated cost for the project.

The Pre-Bid Meeting for the RFP AP 25-15 is as follows:

A mandatory Pre-Bid meeting will be held on **April 16th, 2015 at 10:00 am** at the Destin-Ft. Walton Beach Airport (previously called Northwest Florida Regional Airport), 1701 State Road 85 North, Eglin AFB, FL 32542, in the 2nd floor Conference Room.

2. ADDENDUMS -

All questions or inquiries must be received by **'Last Day for Questions' date** ~~no later than seven (7) calendar days prior to the proposal closing date.~~ Any addenda or other modification to the proposal documents will be issued by the County no later than **five (5) to seven (7) days prior to the date and time of proposal closing**, as a written addenda distributed to all prospective respondents by posting to the Florida Online Proposal System (Florida Purchasing Group) and the Okaloosa County website. To access the Florida Online Proposal System go to: www.floridabidsystem.com. To access the Okaloosa County website go to: <http://www.co.okaloosa.fl.us/purchasing/current-solicitations>

3. PREPARATION OF PROPOSAL – The proposal form is included with the proposal documents. Additional copies may be obtained from the County. ~~The respondent shall submit an original and two (2) copies of the proposal form.~~ **The respondent shall submit an original and six (6) copies.**

4. INTEGRITY OF PROPOSAL DOCUMENTS - Respondents shall use the original Proposal ~~Sheet~~ **documents** provided by the Purchasing Department and enter information only in the spaces where a response is requested. Respondents may use an attachment as an addendum to the Proposal ~~Sheet~~ **documents** if sufficient space is not available. Any modification or alteration to the original proposal documents by the respondent, whether intentional or otherwise, will constitute grounds for rejection of a proposal. Any such modifications or alterations that a respondent wishes to propose must be clearly stated in the respondent's response in the form of an addendum to the original proposal documents.

8. The corporate seal can be affixed to the 'Company Data' (Form G) along with the witness signature.

Addendum #1
RFP AP 25-15
Janitorial Services

COMPANY DATA

Respondent's Company Name: _____

Physical Address & Phone #: _____

Contact Person (Typed-Printed): _____

Phone #: _____

Cell #: _____

Federal ID or SS #: _____

Respondent's License #: _____

Fax #: _____

Emergency #'s After Hours,
Weekends & Holidays: _____

Affix Corporate Seal below:

Witness: _____

(Signature)